

SITHNEY PARISH COUNCIL
Chairman: Councillor Philip Martin

Clerk to the Council
Jodie Ellis -
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05/26

Minutes of the ordinary parish council meeting held at Sithney school on Tuesday 3rd March 2026 at 7.30pm.

Cllr P Martin (chairman)

Cllr M Tresidder (vice-chairman)

Cllr S Hilditch

Cllr L Penrose

Cllr G Richards

Cllr I Bulavs

Parish Clerk Jodie Ellis, Cornwall Cllr Loveday Jenkin and two members of the public.

1. **Apologies for absence** – all Cllrs were present.
2. **Acceptance of minutes** – The minutes of the ordinary council meeting held on the 3rd February 2026 were unanimously agreed and signed by the chairman.
3. **Declarations of interest for items on this agenda** – none.
4. **To consider any applications for dispensations under section 33 of the localism act 2011** – None received.
5. **Public participation** – A parishioner asked if the road sweeper that is often seen in and around Trevarno, could service Lowertown as well particularly on the bend opposite the telephone box. Clerk to speak to highways.
6. **Chairman's comments** – Cllr Martin advised the ditches between Helston hilltop and Stock gate at Porthleven need clearing out. Clerk to report.
7. **Councillors' questions and comments** - 24-hour notice in accordance with Standing Orders advisable – Cllr Tresidder raised the issue of Southwest Water not fulfilling their role to support people, particularly in rural areas and older housing stock in providing a solution to the critical issue of septic tank emptying. Septic waste is being taken out of county and there is a waiting list of people waiting to get their tanks emptied. Something needs to be done to support these parishioners. It was agreed the council would send a letter to CC, Southwest Water and the environment agency.
8. **Cornwall councillor's comments** – Cllr Jenkin advised she attended the River and Seas summit last Friday and septic tanks were a key issue that was discussed. Cornwall has no capacity to empty the tanks and with 19000 homes to be built we are in a critical situation. Food waste is being transported to Holsworthy. The traffic lights in Helston are due to be in place for around another 6 weeks. Highways have advised they will look at the flooding by the Grove. The community chest for next year should be £1500 per Cornwall Councillor. Highways scheme EOI are being reviewed next week.
9. **Planning:** PA26/00839 - Prospidnick Holding Prospidnick Hill Prospidnick Sithney - Ground floor rear extension with terrace over. It was noted that Sithney Parish Council had supported the previous application and this is a reduction in the size of the extension. It was therefore felt that the changes would be acceptable. It was RESOLVED all in favour to support the application.
PA26/01167 - Land At Gew Farm Buildings Prospidnick Hill Prospidnick Sithney - Retention of use of land to form garden. It was noted that this could have been regarded as a request for a Certificate of Lawfulness, if any necessary documentation had been provided. It was RESOLVED all in favour to support the application as long as it meets planning requirements and is not affected by the planning history.
10. **Public rights of way** – 230/14/1 – is currently with CC enforcement team.
11. **Clerk's report and correspondence**
Flooding by the Grove – Clerk to chase highways again as the ditches have not been cleared.
The New Lowertown Bin cost has changed as per email circulated to Cllrs from £900+vat to £1057 + vat.
Data protection training 23.03.26 at 6pm. No Cllrs are able to attend, clerk will source some notes and circulate.
GDPR Training – clerk is attending a refresher course in 2026.
Assertion 10 accessible documents – clerk attended the training on the 02.03.2026
12. **Policies:**
Data Protection policy – It was RESOLVED to approve and adopt the Data protection policy.

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Publication Scheme – It was RESOLVED to approve and adopt the Publication scheme.

Subject Access Request – It was RESOLVED to approve and adopt the Subject Access Request policy.

13. Website Accessibility check by website provider – Cllrs discussed the cost of £145.00 to check our website content is meeting the accessibility requirements, and it was RESOLVED to ask the website provider to carry out this check.

14. Payments - It was RESOLVED, all in favour that the following payments are authorised and paid via Unity online banking:

Cornwall Pension Fund (LGPS) – Clerk	£159.62
Jodie Ellis – Clerk Salary	£824.33
HMRC – PAYE employer NIC	£26.60
1st Sithney Green Brownies and Rainbows – grant donation	£300.00
R Sanders – Plovers Field cut and enhanced LMP footpaths 4 + 9	£5136.00
Crofty Education Trust – Sithney school room hire 2025/2026	£180.00
ICO – data protection fee renewal	£52.00
	<u>£6,678.55</u>

15. Financial report of the clerk – There are payments to pay totalling £6,678.55 as reported in item 14. The bank reconciliations and budget monitoring reports as at the 19th February 2026 for the Current Account and Business Saver have been circulated to members in the Rialtas reports, it was unanimously RESOLVED to accept the bank reconciliation and budget monitoring reports. It was RESOLVED to transfer £15,000 from the current account to the savings account to maximise the interest rate.

16. Time and date of the next meeting – Tuesday 31st March 2026 at 7.30pm at Sithney School.