

SITHNEY PARISH COUNCIL
Chairman: Councillor Philip Martin

Clerk to the Council
Jodie Ellis -
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19/25

Minutes of the ordinary parish council meeting held at Sithney school on Tuesday 4th November 2025 at 7.30pm.

Cllr P Martin (chairman)

Cllr S Hilditch

Cllr L Penrose

Cllr G Richards

Cllr I Bulavs

Cllr N Logan

Parish Clerk Jodie Ellis, Cornwall Cllr Loveday Jenkin and two members of the public.

- 1. Apologies for absence** – Apologies were received from Cllr Tresidder.
- 2. Acceptance of minutes** – The minutes of the ordinary council meeting held on the 07th October 2025 were unanimously agreed and signed by the chairman.
- 3. Declarations of interest for items on this agenda** – Cllr Penrose in item 9 PA25/07454.
- 4. To consider any applications for dispensations under section 33 of the localism act 2011** – None received.
- 5. Public participation** – none.
- 6. Chairman's comments** – Cllr Martin confirmed he will attend the remembrance service at Sithney church and lay a wreath and hopes other members will be able to join him. Cllr Martin is recovering well after his recent operation.
- 7. Councillors' questions and comments** - 24-hour notice in accordance with Standing Orders advisable –
The path from Sithney school to Johnny Whites Lane has issues of dog fouling. Clerk to contact CC for some signs. The 20 speed signs have been put up in Sithney village. The recent CAP meeting on the 15.10.25 was attended by Cllr Bulavs, minutes of which will be circulated. There is an emergency telephone number for emergency dental care in Cornwall that anyone can use if needed which is 0333 4050290.
- 8. Cornwall councillor's comments** – Cllr Jenkin advised the 20mph is being rolled out and should be completed by December 2025. Nancegollan can't be included in the 20 limit unless gateways are installed. The CAP highways EOI is open until the 31.12.25 and it could be worth Sithney PC submitting an application for the gateways and possibly using match funding with CIL money. Clerk will speak to highways.
- 9. Planning:**
PA25/02349 - Barn At Longstone Farm Trenear Helston - Proposed demolition of storage barn and replace with new self-build dwelling in lieu of previously approved Class Q conversion under PA24/00517. Cllrs appreciate that the revised design might be considered to be simpler in appearance and so be more suitable than the one that SPC considered in August. However, Cllrs were still of the opinion that the barn should be converted rather than demolished. It was RESOLVED that Sithney Parish Council do not support the application.
Cllr Penrose left the meeting.
PA25/07454 - Higher Gwavas Gwavas Hill Lowertown Helston - Listed Building Consent for proposed conversion of Barns. Cllrs RESOLVED to support the application.
Cllr Penrose returned.
- 10. Public rights of way** –
230/14/1 – the issue is currently with CC enforcement team.
- 11. Clerk's report and correspondence**
CIL funds – SPC currently hold CIL funds of £5910.59.
Land behind Merther Close – Coastline have advised: 'we have just started the Section 20 process for the replacement of the treatment plant, this will need to be completed before the full scope of works can be confirmed. Once this has been done, and the scope confirmed with a plan timeline for all works we will then be in a position to discuss the full extent of the land. Although the plant is in the fenced area, there are soakaways that need to also be replaced within the field area, which will require full groundworks. I will update further as soon as we have the outcome of the Section 20 consultation'.
Remembrance service 2025 is at Sithney church at 6pm on Sunday 9th November. It was RESOLVED to donate £200 to this year's poppy appeal. Cllr Martin will attend the service and lay a wreath.
Cllr Responsibilities – It was RESOLVED to appoint Cllr Richards to the planning advisory panel (PAP).
Sithney Common Hill Caravans – clerk has contacted Helston and Porthleven town council and will follow up with enforcement.

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- 12. Payments** - It was RESOLVED, all Councillors in favour that the following payments are authorised and paid:
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| Cornwall Pension Fund (LGPS) – Clerk – standing order | £149.63 |
| Jodie Ellis – Clerk Salary – Standing order | £799.97 |
| HMRC – PAYE employer NIC | £16.80 |
| Vision ICT Ltd - website hosing, support and new emails Dec 25 to Nov 26 | £417.78 |
| Cornwall Council – Elections May 2025 recharge | £570.60 |
| R Sanders – Trim Plovers Field x 2 + enhanced LMP | £402.00 |
| CALC – Code of conduct training – IB | £30.00 |
| | £2,386.78 |
- 13. Financial report of the clerk** – There are payments to pay totalling £2,386.78 as reported in item 12. The bank reconciliations and budget monitoring reports at the end of October 2025 for the Current Account and Business Saver have been circulated to members in the Rialtas reports, it was unanimously RESOLVED to accept the bank reconciliation and budget monitoring reports.
- 14. Information Technology Policy** – It was RESOLVED to adopt the Information Technology Policy.
- 15. Internal Auditor** – Cllrs reviewed the effectiveness of the audit carried out by B Goraus for the 2024/2025 accounts and all agreed the audit was carried out competently and the council have confidence and are happy with the independence of the internal auditor. It was RESOLVED to appoint B Goraus as the Internal auditor for the 2025/2026 accounts carried out in 2026.
- 16. Budget 2025/2026** – Cllrs discussed the budget circulated with the agenda and it was RESOLVED to accept the budget for 2026/2027.
- 17. Precept 2025/2026** – Cllrs discussed the precept circulated within the budget and it was RESOLVED to keep the precept for 2026/2027 the same at £18,939.00.
- 18. Time and date of the next meeting** – Tuesday 2nd December 2025 at 7.30pm