

**SITHNEY PARISH COUNCIL**  
Chairman: Councillor Philip Martin

Clerk to the Council  
Jodie Ellis -  
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**17/25**

**Minutes of the ordinary parish council meeting held at Sithney school on Tuesday 7<sup>th</sup> October 2025 at 7.30pm.**

Cllr P Martin (chairman)  
Cllr L Penrose  
Cllr I Bulavs

Cllr S Hilditch  
Cllr G Richards

Parish Clerk Jodie Ellis, Cornwall Cllr Loveday Jenkin and three members of the public.

- 1. Apologies for absence** – Apologies were received from Cllr Tresidder and Cllr Logan.
- 2. Acceptance of minutes** – The minutes of the ordinary council meeting held on the 02<sup>nd</sup> September 2025 were unanimously agreed and signed by the chairman.
- 3. Declarations of interest for items on this agenda** – Cllr Penrose declared an interest in planning PA25/05053. Cllr Martin declared an interest in planning PA25/05941.
- 4. To consider any applications for dispensations under section 33 of the localism act 2011** – None received.
- 5. Public participation** – The applicant of PA25/05941 advised he was here to answer any questions if any Cllrs had any on his application for five houses on the outskirts of Nancegollan.
- 6. Chairman's comments** – Cllr Martin welcomed Cllr Greville Richards to the parish council.
- 7. Councillors' questions and comments** - 24-hour notice in accordance with Standing Orders advisable – Cllr Bulavs asked when Coastline would be progressing the land behind Merther Close, clerk advised a representative would be attending November's meeting.  
Cllr Richards highlighted that on Sithney Common hill there has been an increase in the number of caravans on site in addition to the two that have been there for a considerable time. Clerk to contact Porthleven and Helston Town council and the Cornwall Cllr representatives.
- 8. Cornwall councillor's comments** – Cllr Jenkin advised that a family who live in Sithney village who had previously received a free school bus pass for one child have now been refused free bus passes for the children going to Helston school. CC transport team are suggesting the children walk the 2.6 miles to school, crossing the A394 twice and passing Sithney Common where the caravans are currently in situ. The route is unsuitable for both road safety and personal safety of the children. Helston school are raising concerns over other unsafe walking routes to school. Sithney Cllrs agreed to support Cllr Jenkin with the transport team that this appeal should be in the favour of the family and the transport team should issue a free bus pass. There is a public consultation running at present on the Fire service. The standards committee meeting looked at the number of complaints regarding how long it is taking to get a health care plan in place for special educational needs individuals. Nancegollan village hall will not be open for remembrance day this year. The hall have sourced funding for new LED lights.

**9. Planning:**

*Cllr Penrose left the meeting.*

PA25/05053 - Higher Gwavas Gwavas Hill Lowertown Helston - Proposed barn conversion & associated works. Sithney Parish council RESOLVED to support the application as it would be a good use of redundant buildings and re-using them is a positive step.

*Cllr Penrose returned to the meeting.*

PA25/06188 - Nanskerris Trevarno Sithney Helston - Listed Building Consent: Replacement Roof Covering, Damp Proofing, General Refurbishments and Associated Works (dismantling and reconstruction of three chimney stacks). Cllrs acknowledged that the dwelling did require some work in order to ensure that the heritage attributes were preserved. It was RESOLVED that Sithney Parish Council supports the application on the condition that as many as possible of the original materials are reused as is indicated in the planning application.

PA25/06187 - Nanskerris Trevarno Sithney Helston - Replacement Roof Covering, Damp Proofing, General Refurbishments and Associated Works (dismantling and reconstruction of three chimney stacks). Both the Application form and the Heritage Impact Statement contain the same information as the Listed Building Application. It was RESOLVED that Sithney Parish Council supports the application on condition that as many as possible of the original materials are used as is indicated in the planning application.

*Cllr Martin left the meeting.*

PA25/05941 - Land North of Meadowside Nancegollan Helston - application for Permission in Principle for proposed housing scheme of up to 5 dwellings. Councillors noted that the development could be classed as 'other development within a settlement'. It was RESOLVED that Sithney Parish Council support the Planning in Principle as long as the proposed dwellings were appropriately sized and priced in order for them to be available for local people.

*Cllr Martin returned to the meeting.*

PA25/06719 - Poldown Holiday Park Breage Helston TR13 9NN - Continued use of land as holiday/static/touring caravan site (amendments to types of accommodation) (decision PA95/00809/F) without complying with conditions 2, 3, 4 and 5 without compliance with conditions 1 and 3 of decision notice PA18/09078 dated 20.11.2018. Councillors noted that the total number of caravans would not be altered and felt that static caravans, rather than touring ones would be more appropriate. It was RESOLVED that Sithney Parish Council support the application.

**10. Public rights of way –**

230/14/1 – the issue of the blocked footpath is currently with CC enforcement team.

**11. Clerk's report and correspondence**

CIL funds – The parish council currently have CIL funds of £5910.59.

Unity – The Barclays current account has now been switched to Unity and payments will be made by Bacs this evening. The savings account with Barclays need to be closed and transferred to Unity by a confirmation letter which will be signed by the authorised signatories this evening.

Land behind Merther Close – an officer from Coastline has been invited to attend November's meeting.

**12. Payments - It was RESOLVED, all Councillors in favour that the following payments are authorised and paid:**

Cornwall Pension Fund (LGPS) – Clerk – standing order	£149.63
Jodie Ellis – Clerk Salary – Standing order	£799.97
HMRC – PAYE employer NIC	£16.80
R Sanders – Trim Plovers field	£96.00
CALC – Job Evaluation work carried out	£180.00
	<b>£1242.40</b>

**13. Financial report of the clerk –** There are payments to pay totalling £1,242.40 as reported in item 12. The bank reconciliations and budget monitoring reports at the end of September 2025 for the Current Account and Business Saver have been circulated to members in the Rialtas reports, it was unanimously RESOLVED to accept the bank reconciliation and budget monitoring reports.

**14. Time and date of the next meeting –** Tuesday 4<sup>th</sup> November 2025 at 7.30pm