

**Sithney Parish Council ordinary parish council meeting
to be held at Sithney school
on Tuesday 03 March 2026 at 7.30pm**

Dear Sir/Madam,

I hereby give you notice that the next meeting of Sithney Parish Council will take place at Sithney School on Tuesday 03 March 2026 at 7.30pm.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Jodie Ellis, Parish Clerk 07855774357 email clerk@sithney-pc.gov.uk

AGENDA

- 1. Apologies for absence**
- 2. Acceptance of minutes** - Minutes of the Ordinary council meeting held on the 03 February 2026
- 3. Declarations of interest for items on this agenda**
- 4. To consider any applications for dispensations under section 33 of the localism act 2011** –None.
- 5. Public participation**
- 6. Chairman’s comments**
- 7. Councillors’ questions and comments** - 24-hour notice in accordance with Standing Orders advisable.
Cllr Tresidder - Sewerage disposal – to discuss putting pressure on Southwest Water to deal with the issues of waste disposal happening outside of the county.
- 8. Cornwall councillor’s comments** – Cllr. Loveday Jenkin
- 9. Planning:** PA26/00839 - Prospidnick Holding Prospidnick Hill Prospidnick Sithney - Ground floor rear extension with terrace over.
- 10. Public rights of way** – 230/14/1 – is currently with CC enforcement team.
- 11. Clerk’s report and correspondence**
Flooding by the Grove – to discuss that highways do not think it is an immediate danger at present.
The New Lowertown Bin cost has changed as per email circulated to Cllrs from £900+vat to £1057 + vat.
Data protection training - 23.03.26 at 6pm to discuss Cllr attendance or one representative to attend.
GDPR Training – to note clerk is attending a refresher course in 2026.
Assertion 10 accessible documents – clerk will be attended the training on the 02.03.2026
- 12. Policies:** To discuss and resolve to adopt the following:
Data Protection policy – to resolve to approve and adopt the Data protection policy.
Publication Scheme – to resolve to approve and adopt the Publication scheme.
Subject Access Request – to resolve to approve and adopt the Subject Access Request policy.
- 13. Website Accessibility check by website provider** – to discuss the cost of £145.00 to check our website content is meeting the accessibility requirements.
- 14. Payments** - To consider the following accounts for payment.

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| Cornwall Pension Fund (LGPS) – Clerk | £159.62 |
| Jodie Ellis – Clerk Salary | £824.33 |
| HMRC – PAYE employer NIC | £26.60 |
| 1st Sithney Green Brownies and Rainbows – grant donation | £300.00 |
| R Sanders – Plovers Field cut and enhanced LMP footpaths 4 + 9 | £5136.00 |
| Crofty Education Trust – Sithney school room hire 2025/2026 | £180.00 |
| ICO – data protection fee renewal | £52.00 |
| | <u>£6,678.55</u> |
- 15. Financial report of the clerk** – To approve the financial reports and budget monitoring reports and discuss and resolve to transfer £15,000 from the current account to the savings account to maximise the interest rate.
- 16. Time and date of the next meeting** – Tuesday 7th April 2026 at 7.30pm