

**Sithney Parish Council ordinary parish council meeting
to be held at Sithney school
On Tuesday 02 December 2025 at 7.30pm**

Dear Sir/Madam,

I hereby give you notice that the next meeting of Sithney Parish Council will take place at Sithney School on Tuesday 02nd December 2025 at 7.30pm.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Jodie Ellis, Parish Clerk 07855774357 email clerk@sithney-pc.gov.uk

AGENDA

- 1. Apologies for absence**
- 2. Acceptance of minutes** - Minutes of the Ordinary council meeting held on the 04th November 2025
- 3. Declarations of interest for items on this agenda**
- 4. To consider any applications for dispensations under section 33 of the localism act 2011** –None.
- 5. Public participation**
- 6. Chairman's comments**
- 7. Councillors' questions and comments** - 24-hour notice in accordance with Standing Orders advisable.
- 8. Cornwall councillor's comments** – Cllr. Loveday Jenkin
- 9. Planning:** none as at 23.11.25
- 10. Public rights of way –**
230/14/1 – to note that the issue is currently with CC enforcement team.
LMP 2026/2027 – to discuss and resolve whether to accept the LMP contract from CC and continue with the current LMP contractor.
- 11. Clerk's report and correspondence**
CIL funds – to note CIL funds of £5910.59 and receive any suggestions for the use of the funds.
Land behind Merther Close – to receive an update either by email or in person from Coastline.
Sithney Common Hill Caravans – to discuss reporting the additional caravans to enforcement.
Dog Fouling around Sithney school to Crowtown – to note CC will place signs in the area and clean paths as necessary.
VAT return for 01.08.25-31.10.25 has been submitted to HMRC for £574.88
Potholes - between Mellangoose and Truthall and around Sithney Green are in poor condition both clerk and Cllr Jenkin have reported to CC highways following an email from a parishioner.
Call for sites update November 2025 – has been circulated to Cllrs.
- 12. Nancegollan / Crowtown speed gateways** – to discuss if Cllrs would like to submit the gateways project under the CAP highways project.
- 13. Clerk Review** – to confirm CALC job evaluation and clerk annual appraisal have been carried out and the Clerk / RFO job role has been amended to local government spinal Point 18 from April 2025 and Spinal point 19 from November 2025.
- 14. Payments** - To consider the following accounts for payment.

Cornwall Pension Fund (LGPS) – Clerk – standing order	£211.38
Jodie Ellis – Clerk Salary – Standing order	£999.65
HMRC – PAYE employer NIC	£78.84
Mr R Sanders – enhanced LMP and cutting plovers Field	£4746.00
RBL – Poppy appeal donation	£200.00
- 15. Financial report of the clerk** – Approval of financial reports and budget monitoring reports.
- 16. Time and date of the next meeting** – Tuesday 6th January 2026 at 7.30pm