

**Sithney Parish Council ordinary parish council meeting
to be held at Sithney school
On Tuesday 04 November 2025 at 7.30pm**

Dear Sir/Madam,

I hereby give you notice that the next meeting of Sithney Parish Council will take place at Sithney School on Tuesday 04th November 2025 at 7.30pm.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Jodie Ellis, Parish Clerk 07855774357 email clerk@sithney-pc.gov.uk

AGENDA

- 1. Apologies for absence**
- 2. Acceptance of minutes** - Minutes of the Ordinary council meeting held on the 07th October 2025
- 3. Declarations of interest for items on this agenda**
- 4. To consider any applications for dispensations under section 33 of the localism act 2011** –None.
- 5. Public participation**
- 6. Chairman's comments**
- 7. Councillors' questions and comments** - 24-hour notice in accordance with Standing Orders advisable.
- 8. Cornwall councillor's comments** – Cllr. Loveday Jenkin
- 9. Planning:**
 - PA25/02349 - Barn At Longstone Farm Trenear Helston - Proposed demolition of storage barn and replace with new self-build dwelling in lieu of previously approved Class Q conversion under PA24/00517.
 - PA25/07454 - Higher Gwavas Gwavas Hill Lowertown Helston - Listed Building Consent for proposed conversion of Barns.
- 10. Public rights of way –**
 - 230/14/1 – to note that the issue is currently with CC enforcement team.
- 11. Clerk's report and correspondence**
 - CIL funds – to note CIL funds of £5910.59 and receive any suggestions for the use of the funds.
 - Land behind Merther Close – to receive an update either by email or in person from Coastline.
 - Remembrance service – Sithney church at 6pm on Sunday 9th November. To agree a donation to the RBL poppy appeal for this year's wreath.
 - Cllr Responsibilities – to discuss and resolve for Cllr Richards to join the planning advisory group (PAP)
 - Sithney Common Hill Caravans – to receive an update if any
- 12. Payments** - To consider the following accounts for payment.

Cornwall Pension Fund (LGPS) – Clerk – standing order	£149.63
Jodie Ellis – Clerk Salary – Standing order	£799.97
HMRC – PAYE employer NIC	£16.80
Vision ICT Ltd - website hosing, support and new emails Dec 25 to Nov 26	£417.78
Cornwall Council – Elections May 2025 recharge	£570.60
R Sanders – Trim Plovers Field x 2 + enhanced LMP	£402.00
CALC – Code of conduct training – IB	£30.00
	£2,386.78
- 13. Financial report of the clerk** – Approval of financial reports and budget monitoring reports.
- 14. Information Technology Policy** – to resolve to agree and adopt the Information Technology Policy.
- 15. Internal Auditor** – to review the effectiveness of the audit, confidence and the independence of the internal auditor. To resolve to appoint an Internal auditor for the 2025/2026 accounts carried out in 2026.
- 16. Budget 2025/2026** – To agree the Budget for 2025/2026
- 17. Precept 2025/2026** – to agree the Precept for 2025/2026
- 18. Time and date of the next meeting** – Tuesday 2nd December 2025 at 7.30pm